



TOWN OF CHAMPION  
10 NORTH BROAD STREET  
CARTHAGE, NEW YORK 13619

Tel: 315-493-3240  
Fax: 315-493-2900  
TDD: 1-800-662-1220  
[www.racog.org](http://www.racog.org)

## Designation of Rules of Procedure for Meetings

WHEREAS, the Town Board for the Town of Champion have determined that operating pursuant to rules of procedure is in its best interest;

NOW THEREFORE BE IT RESOLVED:

1. The Public shall be allowed to speak only during the public comment period of the meeting or at such other time as a majority of the Board shall allow.
2. Speaker must be recognized by the Supervisor or presiding officer.
3. Speaker must limit remarks to 3 minutes with the Supervisor having the ability to further restrict the time allotted to a person whose remarks are repetitive, are irrelevant, or are not germane to the matter under consideration by the Board.
4. All remarks shall be addressed to the Board as a body and not to any member thereof.
5. Board members may, with the permission of the Supervisor, interrupt a speaker during their remarks, but only for the purpose of a clarification or information.
6. Speaker may not yield any remaining time they may have to another speaker.
7. Speaker shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
8. Interested parties or representatives may address the Board by written communication.

I hereby certify that the foregoing resolution is a true and correct transcript adopted by the Town of Champion Town Board this 5<sup>th</sup> day of December, 2016.

  
Christina Vargulick, Town Clerk

*This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue S.W., S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).*